



## Herne Hill Forum Committee Meeting Minutes

Tuesday 19<sup>th</sup> September 2023, 8pm, at The Florence (Lupino Room)

### Present

James Leabeater (Treasurer), Clive Rates (Chair of meeting), Robert Holden, Laura Assersohn, Irene Kimm, Jasia Warren.

### Apologies

George Hornby (co Vice Chair), Giles Gibson (co Vice Chair), Peter Hore, Nigel Thorpe, John Frankland.

**Declarations of Interest:** Clive Rates' daughter will be working on HHF's stall at the market on morning or afternoon shift alongside another young person.

### Minutes from the last meeting / Matters arising

July meeting minutes approved.

Matters arising: Cleaner Greener Safer – open for bids in Southwark. Jasia will email James Price at Southwark to ask for thoughts on outcome of lighting paid for with previous grant from Cleaner Greener Safer.

| Item     | Summary and actions   | Responsible             |
|----------|---|-------------------------|
| <b>1</b> | <b>Finances, LFN application (see Appendix 1), invoices</b>   |                         |
|          | <ul style="list-style-type: none"> <li>James outlined the current financial situation and known liabilities. Three bank accounts – 2 current and one reserve holding previously agreed amount. Will decrease balance of Co-op current account into RBS current account. Google and mailchimp payments to move from Co-op to RBS account.</li> <li>James outlined income from market. There are a number of invoices outstanding which James has chased.</li> <li>Jasia submitting LFN application</li> <li>Clive has commenced independent examination of accounts as previously agreed.</li> </ul> | James/Jasia/Clive       |
| <b>2</b> | <b>Halloween</b>  |                         |
|          | <ul style="list-style-type: none"> <li>Crowdfunding currently at £2715 with September 27<sup>th</sup> deadline.</li> <li>Halloween working party will inform Safer Neighbourhood Panel (Clive will speak to John Frankland) and Fire Brigade of event.</li> <li>HHF agreed to contribute £285 if required at September 27<sup>th</sup> deadline to meet £3K for Lambeth matching.</li> </ul>  | Halloween Working Party |
| <b>3</b> | <b>Community Day</b>  |                         |
|          | <ul style="list-style-type: none"> <li>Scaffolding still present outside Meath House. Event unable to take place.</li> </ul>  |                         |
| <b>4</b> | <b>Committee Membership, Code of Conduct (see Appendix 2)</b>   |                         |



|          |   |  |
|----------|---|--|
|          | <ul style="list-style-type: none"> <li>Code of Conduct agreed. All committee members need to sign and forward to Clive Rates.</li> </ul>  | All committee members  |
| <b>5</b> | <b>Traffic Counters</b>   |  |
|          | <ul style="list-style-type: none"> <li>Clarification on cost of traffic counters is required. It may need discussing at a future Committee Meeting when Giles is present.</li> </ul>  | Giles  |
| <b>6</b> | <b>Alice Leaving</b>  |  |
|          | <ul style="list-style-type: none"> <li>Huge gratitude expressed by Committee for Alice's contributions to HHF and who wish her the very best in her new role.</li> <li>Replacement for Alice's role in coordinating the market stall has been identified. Hours required to be confirmed and handover with Alice will take place.</li> </ul>  | All Committee  |
| <b>7</b> | <b>Wooden trains</b>  |  |
|          | <ul style="list-style-type: none"> <li>Brockwell Live community funding of £900 has been received to maintain wooden train outside Herne Hill Station. Jasia will enquire regarding potential suitable person to decorate.</li> </ul>   | Jasia  |
| <b>8</b> | <b>Diversity Training</b>   |  |
|          | <ul style="list-style-type: none"> <li>Proposed date 17<sup>th</sup> October 6-9pm Effa Space, Studio 2 for training by Lambeth. However, not many committee members are available. To determine who in HHF will be able to attend definitely on that date.</li> </ul>  | Jasia  |
| <b>9</b> | <b>AOB</b>  |  |
|          | <ul style="list-style-type: none"> <li>Anti-social behaviour. Re-visit looking at charitable tap point for donations to homeless charities rather than individuals. Station Square Drop In for local traders on 21<sup>st</sup> September – Jasia will feedback attendance and outcomes and will raise issue of anti-social behaviour. Consider community meeting – James will discuss with Emily Montagu (SNP)</li> <li>Fire on Shakespeare Road – HHF Newsletter to suggest collating questions and concerns of residents to forward to Lambeth Council, owners of recycling site, Fire service and Helen Hayes, MP</li> <li>Social media. HHF has 10,000 followers. X are considering charging. HHF also on a thread site. Need strategy for social media with Instagram</li> <li>HHF AGM – due by March 2024. Instead of December 2023, suggested a public community meeting before end of year and AGM in March</li> <li>Brockwell Events – Friends of Brockwell Park – Robert liaising</li> <li>Retrofit – date of 9<sup>th</sup> October 2023 at Workshop, Half Moon pub. Need to confirm with Giles re: format</li> </ul> | Jasia, James<br><br>Newsletter<br><br>James<br><br>Jasia and Giles |

**Next committee meeting – Tuesday 17<sup>th</sup> October 2023 at 8pm**