



Herne Hill Forum Committee Meeting Minutes

Tuesday 27th June 2023, 8pm, at The Florence (Lupino Room)

Present

Clive Rates (Chair of meeting), Giles Gibson (co Vice Chair)(via Zoom), George Hornby (co Vice Chair), James Leabeater (Treasurer), Robert Holden, Laura Assersohn, Peter Hore, Nigel Thorpe, Irene Kimm, Jasia Warren.

Apologies

John Frankland, Sian Dragonetti, Jim Davidson.

Declarations of Interest: None

Minutes from the last meeting / Matters arising

April and May meetings' minutes approved.

Matters arising: Graffiti on mural and Herne Hill Society banners - Nigel and Jasia will attempt to remove

Item	Summary and actions	Responsible
1	Finances: current state and review by Clive	
	<ul style="list-style-type: none"> James outlined the current financial situation and known liabilities Jasia updated committee that small grant of £500 was still payable to Junior Open Mike – a receipt has recently been received and we will ask for an invoice. Committee agreed to Clive conducting an “independent examination” of accounts for zero fee, following the process required for charities of a similar size to HHF. Clive noted that as part of the “Independent Examination”, he will produce a report which will be attached to the accounts which will be public and may contain suggestions and raise material concerns, if any. 	James/Clive
2	Synopsis of fund raising meeting	
	<ul style="list-style-type: none"> Summary given by Laura. Clive identified a project he will work up. Giles working up several projects. Agreed that all committee members would revert to the Committee for approval <ul style="list-style-type: none"> Prior to committing any HHF funds Prior to submitting funding applications to external funders, except where it is in relation to an ongoing project already approved by the Committee 	All committee members
3	Policies (including social media accounts)	
	<ul style="list-style-type: none"> Clive has amended the draft procedures and will circulate to all Committee Members for comments, with a view to the procedures being agreed at the next Committee Meeting and then published on the website. 	All committee members



	<ul style="list-style-type: none"> Once agreed at next committee meeting, they will be adopted until their review in 12 months. It was agreed that while there was no social media policy in the current draft of the procedures, it should not delay their finalisation but that the committee should consider adding a social media policy to the next version. 	
4	Park Events including free tickets	
	<ul style="list-style-type: none"> Committee members raised that the Brockwell Park festivals have a wide audience who spend money at event (often not with local traders). Many local people, including Friends of Brockwell Park, don't like the events, while many others (particularly young people) do. The organiser of the Brockwell Park events contacted HHF to engage with the community and gave 10 free tickets this year (and last). Traders and residents can apply for ballot tickets In the future, all committee members will declare if they receive a free ticket either through ballot or through HHF committee 	All committee members
5	Meath House Big Reveal	
	<ul style="list-style-type: none"> Arwen who is a resident at Meath House has been contracted by HHF as part of community liaison project to celebrate completion of building work at Meath House and to engage with residents of Hurst Street estate. Jasia will produce a document to the committee with Arwen's progress, including a skeleton budget for the "Community Day" and what suitable grants are available. Jasia will discuss with Lambeth councillors – and contractors via council – regarding financial contributions. Aiming for 1st week September. Irene will be committee sponsor. 	Arwen, Jasia, Irene
6	Halloween	
	<ul style="list-style-type: none"> Halloween organizing committee – Clive, Jasia, Sian Funding bid submitted 27th June to National Lottery community outreach funds. Also discussed alternatives to National Lottery funding including crowdfunding with the possibility of match match crowdfunding (up to £1K). Also possible support from HHF if there is still a funding gap. HHF to contact Mark Allen Group to see if they would like to be involved with Halloween 	Clive, Sian, Jasia
7	Air Quality Monitors	
	<ul style="list-style-type: none"> Giles discussed that he is waiting for them from manufacturers 	Giles
8	Traffic Counters	
	<ul style="list-style-type: none"> Giles proposed one in centre of HH and second to move around to count traffic and provide speed data to then 	All Committee members



	<p>give police to help identify areas that police may want to collect data from.</p> <ul style="list-style-type: none"> When equipment available, to be offered to Croxted Road, Milkwood Road and Dulwich Road and Herne Hill. After they have finished, its use will be discussed further at committee. 	
9	Diversity Training	
	<ul style="list-style-type: none"> Identifying a suitable date for good attendance by committee members has been difficult. All committee members to try to attend unless they are regularly involved in training elsewhere. Jasia will request alternative dates. 	All Committee members
10	Public Meetings: Festivals & Save our Businesses	
	<ul style="list-style-type: none"> Committee considered that before a public meeting is arranged, it would be helpful to understand why shops are closing. Is the loss of shops peculiar to HH or seen in other areas? Need to find out from businesses what the problems are. Why new tenants are not moving into the area (all retail premises and Arch Company premises). Traders' subcommittee – George, James, Irene, Pat Roberts and Laura 	New Traders' Subcommittee
11	Bench around tree	
	<ul style="list-style-type: none"> Giles has started to obtain ideas regarding a sculpture to the entrance to the park and/or Rymer Street. Encouraged to discuss with council regarding proposals. Seating and accessibility need to be considered for bench around tree. 	Mary and Giles
12	Jasia's role	
	<ul style="list-style-type: none"> Jasia will discuss with George how her role will develop at HHF. Huge vote of thanks from committee to Jasia for her invaluable contribution to HHF. 	Jasia and George
13	AOB	
	<p>Irene – signage for station – will contact TfL “wayfinder” Express Dairy Rosendale Road – to have property development undertaken Lambeth Forum Network – Robert will send Annual Report to George and Jasia Gazebo in store needs taking to tip - Clive and Jasia will action</p>	

Next committee meeting – Tuesday 18th July 2023 at 8pm