



Herne Hill Forum Committee Meeting Minutes

Tuesday 16 March 2021, 8pm

Via Zoom

Present

Jonathan Barry, Mike Colvin, Jim Davidson, Sian Dragonetti, John Frankland, Alice French, Robert Holden, George Hornby, Tricia Keracher-Summerfield, James Leabeater, Garrett Mears, Nicholas Paul, Beth Taylor, David Taylor, Matthew Theobalds, Jasia Warren, Harry Winter

Apologies

Carolina Fox, Maude Estwick, Hazel Watson

Check all participants successfully dialed in & able to see/hear/talk

Robert could not hear the first 10 minutes of the meeting (introductions), otherwise everyone was able to see and hear.

Declarations of interest

Jasia is friends with the artist Mr Dane who will be working on the substation frontage. Robert is a member of the Herne Hill Society and worked on the 'Local Walks' book.

The committee approved the minutes from the last meeting on 16 February 2021.

Item	Summary and actions	Responsible
1	Substation	
	<ul style="list-style-type: none">The substation work should be complete by the end of June. There is lots of interest in renting the shops.Jasia has put local artist Mr Dane in touch with the Arch Company to create artwork for the substation frontage.Proposal for Jasia to spend some time working with them and the community to ensure that the artwork is appropriate and supported by the community (up to 10 hours).Approved: all agreed.Action: Jasia to take this forward.	Jasia
2	Small grants	
	<ul style="list-style-type: none">Grove Residents Association will receive free compost from Veolia and a spare planter from the Forum. They are ordering what they need to set up the community library and plants.	
	<ul style="list-style-type: none">Oborne community garden has received free compost. There is loads of interest and a lot of people involved in this project.	
	<ul style="list-style-type: none">We are expecting a small grant application from Jean at Local Greens, though not received yet.	
	<ul style="list-style-type: none">198 Gallery mural commemorating the 1981 Brixton Uprising. The committee has some concerns around what will be depicted in the mural, as we have not yet seen the design. However the mural will be in place for one year only and is relevant to the local area.	Jasia



	<ul style="list-style-type: none"> • Approved: all agreed. • Action: Jasia to take this forward. 	
3	Wooden train repair	
	<ul style="list-style-type: none"> • Howard from Makerspace is repairing the train and work on this has started. Budget is £650 (previously approved). 	
4	Website content	
	<ul style="list-style-type: none"> • We need to write up news and information about our projects and local events. Jasia has a list of projects and a project template document. We need people who were involved in the projects to fill in this template so we have the relevant information for the website and social media comms. • Action: Jasia and George to go through list of projects, figure out who could write each section, and email them. • Action: Committee members to complete these as requested. 	Jasia, George / all as requested
	<ul style="list-style-type: none"> • We need to complete the 'Who we are' page of our website with photos of committee members. • Action: Alice to email individually asking for a photograph. 	Alice / all as requested
	<ul style="list-style-type: none"> • We have taken a screenshot of the meeting and will be sharing this on social media to promote who we are. 	
	<ul style="list-style-type: none"> • We would like to include information about and minutes from the Safer Neighbourhood Panel on the website. The SNP meetings are quarterly and they have agreed to remove names from the minutes, so they can be published on our website. • Action: John to write about what the SNP is for the website. • Action: John to send future SNP minutes to Alice and Jasia. 	John
5	Herne Hill Society 'Local Walks' in the Underpass	
	<ul style="list-style-type: none"> • It has been suggested to the Herne Hill Society that they could use the grilles in the underpass to display pictures and text from their guidebook of local walks. They would pay for the vinyls to be printed but would need help editing the content to get it ready to exhibit. This could be on display for two months or longer, and could possibly be displayed elsewhere afterwards, e.g. Carnegie Library. • Proposal for Jasia to work with the HHS to set up the exhibition (up to 20 hours work). • Approved: all agreed. • Action: Jasia to take this forward. 	Jasia
6	AGM	
	<ul style="list-style-type: none"> • The AGM will be held on zoom, with 4-5 speakers. Everyone will be muted and questions can be asked in advance or through the chat function. • Action: All to encourage people they know, to go to our website and check they are registered as a Forum member. 	All
7	CIO trustees	
	<ul style="list-style-type: none"> • The current proposal is that the CIO will have 3-12 trustees. This follows the recommendation of the Charity Commission and gives flexibility as it allows for variations in the number of 	



	<p>trustees. 3-12 trustees refers to what will be written in the CIO constitution.</p> <ul style="list-style-type: none"> • In practice, the CIO will initially have 4 trustees, and these will be the 4 existing Forum officers. Within a year of becoming a CIO there will be an AGM to choose the new trustees (number not specified). • A motion was put forward (by RH) that the CIO shall have 11 trustees. The aim is to encourage greater diversity among the officers, to include women, local businesses, etc. An odd number of trustees may also help when voting, as there can't be equal votes on both sides. • If the CIO constitution says there shall be 11 trustees, it would create a requirement to have 11 trustees at all times. If the constitution says there will be 3-12 trustees, this allows for there to be 11 trustees, while maintaining flexibility over the total number at any time. • Motion 1: The CIO shall have 11 trustees. Motion failed: 2 in favour, 12 against, 0 abstained. • Motion 2: The CIO shall have between 3-12 trustees. Motion carried: 13 in favour, 1 against, 0 abstained. 	
8	Insurance	
	<ul style="list-style-type: none"> • Yan has reviewed the insurance policies and a note was circulated to the committee. Some of the comments relate to Station Hall and no longer apply. The others will be considered when the insurance is up for renewal. • The insurance policy should be obtained via an insurance broker as they have a responsibility to check we are asked the right questions to get the cover we need. • Action: Jasia and Alice to look at when the insurance policy is up for renewal. 	Jasia, Alice
9	AOB	
9.1	Pigeon poo under railway bridge (Half Moon Lane)	
	<ul style="list-style-type: none"> • Network Rail are nearing completion of the paint and remedial work at the bridge. We have asked for anti-pigeon nets/spikes to be installed. Jasia and George have been in touch with cllr Jim Dickson about this. NR said they will jet clean the murals and install netting in June/July 2021. 	
9.2	Graffiti under railway bridges (3 bridges near Croxted/Rosendale)	
	<ul style="list-style-type: none"> • There is scaffolding around the bridges, which enables better access for graffiti. This issue has been raised with Helen Hayes MP. • Action: George to discuss this with cllr Jim Dickson, who has a contact at Network Rail. 	George
	<ul style="list-style-type: none"> • Concern that blank spaces invite graffiti, discussion of possible artwork on the Brockwell Passage hoarding. Robert has some film and theatre posters that could be used. The owner of the hoarding is not keen, however we might be able to display the posters elsewhere, e.g. in the underpass. 	Jasia, Robert



	<ul style="list-style-type: none"> • Action: Jasia and Robert to discuss displaying the posters. 	
9.3	Finance update	
	<ul style="list-style-type: none"> • The accounts are up to date and fine. The bank statements are with Ruth. These need to be transferred to Jonathan. • Action: Jonathan to arrange to get the bank statements from Ruth. 	Jonathan
9.4	Bike trailer scheme (Chariots of Fun)	
	<ul style="list-style-type: none"> • This has been launched with good level of initial interest. Everyone encouraged to share this scheme with people who may be interested. 	All
9.5	Commercial rubbish bins	
	<ul style="list-style-type: none"> • Discussion about the commercial waste bins, behind Pizza Express and around Herne Hill generally. Most businesses have two bins (general and recycling) and there isn't anywhere to store them apart from the pavement. The Forum ran the BinGo project in 2014, which arranged a commercially operated, daily rubbish collection. This is no longer running, it seems that this is a difficult business to run profitably. • Action: revisit this topic after the AGM 	All
9.6	Lights in Bath Factory Estate, Norwood Road entrance	
	<ul style="list-style-type: none"> • Possibility that we could restore the lights here and install the same shades as in Brockwell Passage. • Action: Jasia to discuss this with Matthew 	Jasia
9.7	Committee members	
	<ul style="list-style-type: none"> • Discussion about committee members retiring, resigning, being re-elected on rotation. • Nick Edwards is a committee member but we are not in contact with him, we don't have his phone number. It is probable that he does not want to be re-elected. • Mike Colvin has previously stated he would stand down from the committee. He says he will confirm his position 7 days before the AGM. • The list of members who are up for re-election by rotation, is based on length of time on the committee and does not include people who were re-elected by rotation at the last AGM. • All officers are up for re-election at the AGM. • Any committee members who were co-opted this year, will also need to be confirmed at the AGM. 	
9.8	Emails and communication	
	<ul style="list-style-type: none"> • Request that the tone of emails and communication between committee members is kept professional and polite. • Request that emails are sent to the person/people they are addressed to, rather than the whole committee. • Request not to copy external people into emails, unless appropriate. 	
9.9	SNP / crime issues in Herne Hill	
	<ul style="list-style-type: none"> • We can report any crime or policing issue to John or to the SNP directly. John will action it if it is reported to him. 	



9.10	Halloween 2021	
	<ul style="list-style-type: none">This event involves a lot of planning. Request that this is added to the agenda for the next committee meeting.	Alice
9.11	Matthew invited to the next meeting	
	<ul style="list-style-type: none">The committee thanks Matthew for attending. He would be very welcome to attend the next meeting and join the committee if he would like to.	

Next committee meeting – Tuesday 20 April 2021 at 8:00pm via Zoom