



Committee Meeting Agenda December 15th 2020, 8pm, Via Zoom

Attendance and Apologies

Present: James Leabeater, Beth Taylor, George Hornby, Jonathon Barry, Robert Holden, Nicholas Paul, John Frankland, David Taylor, Mike Colvin, Jasia Warren.

Apologies: Harry Winter

Check all participants successfully dialled in & able to see/hear/talk

All fine

Declarations of interest

None declared

Approval of Minutes for Nov 20

Mike does not approve November's minutes. He says he raised a formal complaint at the last meeting about not receiving the zoom invite. Nick has since apologised but Mike wants it to be investigated by an independent source.

ACTION: Mike to email the committee with his comments on the November minutes

ACTION: Everyone to submit any comments on the minutes in writing in advance of the next committee meeting and include a draft amendment for discussion.

Matters Arising

Southwark Plan

David explains that inspectors have asked a number of questions about the proposed New Southwark Plan and the public can comment on these by 18th Jan 2021. There's also a White Paper proposed that would radically change the local plan procedure

ACTION: David will let us know if and when we need to get involved in these and how we can work with the Herne Hill Society (HHS).

The planning application for Dorchester Court has met lots of local opposition and David will be objecting formally at the planning committee meeting as part of the HHS. He would like to have the support of the Forum.

ACTION: Beth to send round the link to the HHS objection

ACTION: Everyone to read the objection and decide if the Forum will put their name to it

Cycling & Walking Grant award:

Lucy and Giles applied for a grant to promote cycling and active travel in Herne Hill. The grant was applied for in the name of the Forum and the Railton LTN and was successful in securing £9850 over three years. Discussion on frequency of regular reporting by Giles / Lucy to the committee. George explains they must report quarterly to the Mayor so perhaps this will suffice. Mike would like monthly reporting but Beth thinks this is too much given the size of the budget.

ACTION: George to find out what their normal report frequency is so the committee can decide if this is sufficient.

The project above is separate from the consultancy being undertaken by Bespoke. Robert asks if Bespoke and David Coughtrie have been introduced. George explains that David has plans to create a civic space in Herne Hill, which is different from the Bespoke brief, but he has agreed to let his plans be shared with Bespoke. James says John at Bespoke has received the brief, is excited and aims to send high-level plans by the end of January for discussion.

Insurance Review

Robert reminds us that Yan Hawkins has offered to look over the insurance documents.

ACTION: Jasia to send Yan the latest insurance documents so he can look at them again.

Google Drive

Robert is concerned that Giles set up the G-Drive and therefore still has access to the documents there and that this might be a problem with GDPR. He would like the Forum to pay for a new G-Drive and move all of the documents over. Mike thinks this is sensible but would prefer to look at alternatives to G-Drive. Jasia explains that the G-Suite we have is free because we have a legacy account. Discussion around the pros and cons of G-Suite and the cost implications plus time spent in moving documents to a new system. Jonathan suggests asking Giles to sign an NDA if this quells nerves.

ACTION: Mike and Robert to research alternatives to G-Drive and report back

ACTION: Jasia to look at the costs of G-Suite and report back

Defibrillators in Herne Hill

Robert explains that there are two defibrillators currently in HH: one at the Health Hub and one in the station but they all have limited access hours. The one in Café Prov was moved to Canopy Brewery but they are not sure where it is. He suggests that we buy a couple and put them in Olley's or Costcutter on Norwood Rd or in the shops on Half Moon Lane or at the top of Herne Hill. George points out that they cost over £1000 and wonders how many HH needs. Jasia points out that the batteries and pads need replacing regularly. Beth is concerned that finding defibrillators may delay people calling the paramedics

ACTION: Robert to ask Canopy if they have the defibrillator and how old it is

ACTION: Robert to ask his GP for their opinion on multiple defibrillators in HH

Small Grants

An application has been received from community gardeners around Osborne Close. They want to refresh their plant beds. Beth says it is a very successful project. Everyone approves the grant

ACTION: Jasia to email Suzanne Keys to tell her she has been awarded a grant.

Jasia updates the committee on previously approved grants: the photography exhibition is now in the tunnel and the Junior Open Mic team have purchased and already lent out their PA kit.

George asks if we need a sub-committee for the grants but Mike thinks it is fine for full committee to look at, provided we don't get overwhelmed. Robert would like the grants advertised widely.

ACTION: Robert to look up contacts for the list of TRAs he previously sent, and any new ones

Brockwell Passage Update

Jasia gives an update and is getting quotes on hoarding off the corner of Brockwell passage as well as re-wiring the electricity supply to the flat above. The Forum have offered to pay for the first year of the electricity supply. George says there is no need for second quotes and gives permission for Jasia to proceed. Robert talks of the large crowds in the square attracted by the legal selling of takeaway alcohol.

Writing Newsletters and Administrator Role

The Forum needs a new Administrator and George has written a role description. He asks if anyone has anyone in mind for the role

ACTION: George to add the vacancy to the next newsletter

ACTION: George to add "experience of GDPR appreciated"

Accounts and Bank Mandate Progress

Jonathan has tracked all of the previous signatories down and they have signed the form to enable new signatories on the account. Ruth will file this with the bank. George suggests we have Jonathan plus three more Officers on the mandate and all agree.

ACTION: Jonathan will email Ruth so that the Officers can be added to the form. Officers will then need to meet to sign it.

ACTION: Jonathan to find out from Ruth if the swapping of signatories requires one form or two

A WhatsApp group has been organised for Station Hall to enable Jonathan to discuss bank accounts with Hayley.

Mike Colvin and the Cttee email group

Mike would like to be added to the curentcommittee@ email group and Robert agrees. George reminds us that he was removed in April by a resolution passed by the Committee. Jonathan, James and Nick agree Mike should be added to the group as he is a Committee member. Beth and Nick continue that this is with the caveat that Mike conducts himself in line with the conduct resolution passed by the Committee earlier in the year. Nick concludes that we can re-visit Mike's inclusion on the email group if his actions justify it.

ACTION: Jasia to add Mike to the Committee email group

Mike gives us formal notice that he is lodging a complaint to the Forum.

ACTION: Mike to circulate his official complaint to the committee for consideration.

AOB

Robert would like the minutes and accounts to be published on the website. Beth and James are in the process of going through them.

Nick gives an update on Station Hall: still waiting for the tenancy agreement to be granted but need a formal letter with the address on it. This is in hand.

Nick thanks Jasia for keeping the Forum going during a difficult year and would like to offer a gift from the Forum of £100 to spend as she wishes. Everyone agrees and Jasia thanks them.

Next meeting: 19th Jan, 8pm, Zoom